

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of March 10, 2008**

- I. **ROLL CALL** Chair Melvin Adams, Selectmen Kenneth Johnson, Roger LeClair, Charles Morse, and Gregory Sanders. Also present were Manager Nanci Allard, Clerk Samantha Baraw, Sally Davidson (Board of Recreation), and Kathleen Lott (*Northfield News & Transcript*).

Manager Allard called the meeting to order at 7:00 p.m.

II. **ORGANIZATIONAL MEETING OF THE BOARD**

- a. **Election of Chair.** Motion by Selectman Morse, seconded by Selectman Sanders, to appoint Roger LeClair as Chair. **Motion passed 4-0-1, with Selectman LeClair abstaining.**
- b. **Election of Vice-Chair.** Motion by Selectman Morse, seconded by Selectman Sanders, to appoint Ken Johnson as Vice-Chair. **Motion passed 4-0-1, with Selectman Johnson abstaining.**
- c. **Committee Appointments (Highway Standards, Inter-Local Agreement, etc.).** The committee appointments were as follows. Conflict of Interest: Selectman LeClair; Highway Standards: Selectmen Johnson and LeClair; Inter-Local Agreement: Selectmen Morse and Sanders; Joint Management: Selectmen Adams and Johnson; Labor Agreement and Bargaining: Selectman Morse; and Town/Village Merger: Selectmen Adams and Sanders.
- d. **Regular Meeting Schedule.** The meetings will continue to be held the 2nd and 4th Mondays of each month. Motion by Selectman Morse, seconded by Selectman Sanders, to hold the Selectboard's regular meetings the 2nd and 4th Mondays of each month. As the 4th Monday in May 2008 is Memorial Day, this meeting probably will be cancelled. **Motion passed 5-0-0.**
- e. **Official Newspapers:** Motion by Selectman LeClair, seconded by Selectman Johnson, to designate the *Northfield News & Transcript* and the *Times Argus* as the Official Newspapers. **Motion passed 5-0-0.**

III. **APPROVAL OF MINUTES**

- a. **February 25, 2008 (Regular Meeting).** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the minutes. **Motion passed 5-0-0.**

IV. **APPROVAL OF BILLS**

- a. **Warrant #18-08.** Motion by Selectman Morse, seconded by Selectman Sanders, to approve Warrant #18-08 in the amount of \$94,739.10. **Motion passed 5-0-0.**

V. **PUBLIC PARTICIPATION:**

- a. **Chair Sally Davidson, Northfield Board of Recreation.** Ms. Davidson asked the Selectboard to appoint Vanessa Khouri Smith to the vacant position on the Board of Recreation. Motion by Selectman Morse, seconded by Selectman Johnson, to appoint Vanessa Khouri Smith to the Board of Recreation. **Motion passed 5-0-0.**

Ms. Davidson added that there will be an Easter egg hunt at 10:00 am on Saturday, March 22, 2008 at the Memorial Park.

VI. **MANAGER'S REPORT**

- a. **Status Reports: Various Projects:**
 - 1. **Town Meeting.** Manager Allard thanked everyone who turned out for Town Meeting Day.
 - 2. **Stony Brook Covered Bridge.** Someone hit the bridge on Stony Brook Road. The insurance will cover the cost (\$6845) of repairing the damage, with the exception of a \$500 deductible. The Police Department is continuing its investigation.
 - 3. **Signage for the School.** The grant will be going through soon.
 - 4. **Accounting System Updates.** Training will be conducted soon.

VII. SELECTBOARD

a. 2008 Liquor License Renewal Applications

1. **American Legion.** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the application. **Motion passed 5-0-0.**
2. **Cumberland Farms.** Motion by Selectman Johnson, seconded by Selectman Adams, to approve the application. **Motion passed 5-0-0.**
3. **Norwich University.** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the application. **Motion passed 5-0-0.**
4. **Pub at Fiddler's Green:** Motion by Selectman Morse, seconded by Selectman Sanders, to approve the application. **Motion passed 5-0-0.**

b. Executive Summary: Norwich University Request re: Park Avenue.

Motion by Selectman Morse, seconded by Selectman Adams, to approve the request. Kathleen Lott questioned the ownership of the greens on each side of the access to Vermont Route 12; the larger one is owned by the Town, the smaller is owned by the University. **Motion passed 5-0-0.**

c. Executive Summary. AOT Annual Town Highway Plan.

Motion by Selectman Morse, seconded by Selectman Sanders, to approve the Plan. **Motion passed 5-0-0.**

d. Grand Juror Vacancy.

As no one ran for this office at Town Meeting, the Selectboard will have to appoint someone to serve until March 2009. Applications will be accepted until Thursday, April 10, 2008.

e. Status Reports: Various Projects:

1. The Governor's Community Service Award is recognizing volunteer services. Chair LeClair has asked that the Selectboard and Trustees sponsor the nomination for the Emergency Services for their Safety Day events. Motion by Selectman Johnson, seconded by Selectman Morse, to approve the nomination. **Motion passed 5-0-0.**
2. Motion by Selectman Morse, seconded by Selectman Sanders, to request an explanation on the article that is in the *Weekly Legislative Report* regarding fund shifting for Act 60 to cover support services for underage pregnant teens. We would like to have our representatives in to discuss this. **Motion passed 5-0-0.**
3. There was a discussion on the Zoning Administrator position. Manager Allard had advertised for a Zoning Administrator. The current Zoning Administrator has decided to stay and Manager Allard sent letters to let applicants know that their resumes will be kept on file. Selectman Johnson has expressed concerns with this process.

VIII. PUBLIC PARTICIPATION: Non-agenda items: None.

IX. EXECUTIVE SESSION:

Motion by Selectman Morse, seconded by Selectman Sanders, to go into executive session in order to discuss a legal matter. **Motion passed 5-0-0.**

The Board went into executive session at 7:43 p.m.

Motion by Selectman Morse, seconded by Selectman Johnson, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 7:56 p.m. No action was taken.

X. ADJOURNMENT:

Motion by Selectman Morse, seconded by Selectman Johnson, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 7:57 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.